

## ASSISTANT – PUBLIC AFFAIRS – Waste-To-Energy

**Closing date for applications:** 21 September 2021

**Location:** Brussels

**Hours:** Full time – 6 months

**Experience required:** No

**Starting date:** 04 October 2021

### About CLERENS

CLERENS is a leading public affairs and communications consultancy based in Brussels, specialised in advocacy, political and regulatory risk assessment, public funding, and strategic communications. Our consultants have an in-depth expertise in energy, environment, climate, and mobility sectors.

We analyse the political landscape and how it relates to our clients' business objectives to ensure they meet with key influencers, participate in formal consultations, and are involved in specific platforms where they can raise awareness on their position.

We ensure that our clients can contribute effectively to policymaking. We draft analyses and recommendations on key strategy and technical developments to influence the political agenda.

We are a multinational and multilingual team of consultants coming from different backgrounds, sectors, and disciplines. We are committed to offering our clients fresh strategic thinking and excellent networks.

### Position Summary

The Assistant will support the work of the public affairs team for ESWET ([www.eswet.eu](http://www.eswet.eu))

(ESWET) With 31 members which are all suppliers of the components of Waste-to-Energy plants and are active building and maintaining Waste-to-Energy plants in Europe and throughout the world, ESWET aims to raise awareness of the positive implications of Waste-to-Energy in terms of sustainable waste management, clean and reliable energy, and protection of the environment.

This internship in the policy team offers a great opportunity to gain valuable work experience in European Union (EU) affairs, energy, and environment issues. Besides learning about Waste-to-Energy and the energy sector, the trainee will gain insight into association management and will have the chance to work in a dynamic and international team.

#### The main tasks include:

- Conducting comparative research on EU and Member State policies and regulation in the energy sector.
- Monitoring the latest European news/activities related to EU energy, research and innovation (R&I), climate change, and environment policies.

- Supporting the policy team in the drafting of position papers, press releases, and presentations.
- Preparing for and participating in conferences, workshops, and networking events gathering key EU policymakers and stakeholders.
- Assisting with internal committee meetings and teleconferences; supporting the organisation of Task Forces and Working Groups.
- Supporting the ESWET team in its day-to-day operations.
- Performing various administrative tasks.

### Requirements and Competencies

- Strong interest in the EU energy sector and environment issues.
- University or advanced degree, preferably in the field of Engineering or Social Sciences (Political Science, International Relations, EU Studies, Law).
- Fluency in English (English is the working language of the office; other languages are a plus).
- Knowledge of EU institutions and their workings.
- Ability to take initiative and independently plan to meet deadlines.
- Ability to learn fast and work on a wide range of issues.
- Positive attitude, flexible, team player, sense of humour.
- Good IT skills, including Microsoft Office and Web Content Management Systems.
- Strong analytical, organisational and communication skills.

### Our Offer

- A challenging, multi-faceted role in a small team with room to grow and take on additional responsibilities.
- We offer a remunerated traineeship in a stimulating and dynamic international environment for a period of **6 months**. Candidates must be eligible for a [Convention d'immersion Professionnelle \(CIP\)](#).

### To Apply

**Please send one-page motivation letter and one-page CV in English to Mr Aurélien Ballagny at [jobs@eswet.eu](mailto:jobs@eswet.eu) with "ESWET Policy Internship" in the subject line.**

The applications are reviewed continuously upon arrival; therefore application as soon as possible is advisable. Due to the expected high number of applications, only short-listed candidates will be contacted for interviews.

\* Be aware that CLERENS can offer the position to the candidates who can legally work in Belgium.