



Policy Assistant – Flow Batteries Europe

Closing date for applications: 15 February 2025

Location: Brussels

Hours: Full time

Starting date: 17 March 2025

About CLERENS

CLERENS is a leading public affairs and communications consultancy based in Brussels, specialised in advocacy, political and regulatory risk assessment, public funding and strategic communications. CLERENS consultants have an in-depth expertise in energy, environment, climate and mobility.

Position Summary

The Policy Trainee will support the work of the policy team for FBE – [Flow Batteries Europe](#). FBE is a member-led association representing flow battery stakeholders with a united voice to shape a long-term strategy for the flow battery sector.

This internship within FBE offers a great opportunity to gain valuable work experience in European Union (EU) affairs, specifically in the fields of advocacy, energy and environment. Besides learning about flow batteries and their use in the energy system, the trainee will gain insight into association management and will have the chance to work in a dynamic and international team.

Main Duties

- Supporting the FBE policy officer in the drafting of position papers, press releases, and presentations;
- Assisting with FBE board meetings, committee meetings and other teleconferences;
- Monitoring the latest European news/activities related to EU energy, research and innovation (R&I), climate change, and environmental policies;
- Preparing for and participating in conferences, workshops, and networking events gathering key EU policymakers and stakeholders;
- Assisting with communication activities, such as preparing social media posts and website articles;
- Supporting the FBE team in its day-to-day operations, engaging with member enquiries;
- Performing various administrative tasks.

Requirements and Competencies

- Strong interest in the EU energy and climate sectors;
- University or advanced degree, preferably in the field of Social Sciences (Political Science, International Relations, Public Affairs, EU Studies, Law) or Engineering;

- Fluency in English (English is the working language of the office; other languages are a plus);
- Knowledge of EU institutions and their workings;
- Analytical and research skills;
- Ability to take initiative and independently plan to meet deadlines.

We Offer

- 6 months internship with around €990 net salary per month;
- 3 days in the office and 2 days working from home (in Belgium);
- Participation in international conferences and online events;
- Opportunities for occasional travel to enhance your professional experience;
- A stimulating and dynamic international environment.

Please note that the candidates must be eligible for a [Convention D'immersion Professionnelle](#) (CIP).

To apply, please send a motivation letter (max. 1 page) and CV (max. 2 pages) by e-mail in English to Ms Daniela Pöhl at jobs@clerens.eu, noting "**Application – FBE Policy Assistant**" in the subject line. Applications received after the deadline will not be considered.

Be aware that **applications are reviewed continuously upon arrival**; therefore, application as soon as possible is advisable.