

## Consultant

Location: Brussels

Contract: Full-time

Start date: To be agreed

### About CLERENS

CLERENS is a leading public affairs and communications consultancy based in Brussels, specialised in advocacy, political and regulatory risk assessment, public funding, and strategic communications. CLERENS consultants have in-depth expertise in energy, environment, climate, and mobility. We empower associations to deliver maximum value to their members. Whether guiding leadership, supporting secretariats, or managing day-to-day operations, we ensure members' priorities are advanced, their voice is amplified, and their community thrives.

### About the Role

The Consultant will support IAM-I, strengthening the Secretariat's capacity and support the association's growing activities.

The role will primarily focus on **EU policy monitoring, analysis, and advocacy**, with a strong link to **research & innovation, advanced materials, and EU funding frameworks**.

The position will complement the existing Secretariat team and contribute to strategic, policy, and project-related activities, while working closely with the IAM-I Secretary General and governance bodies.

### Key Responsibilities

#### Policy monitoring, analysis, and advocacy

- Monitor and analyse EU policies, initiatives, and funding programmes relevant to IAM-I, with a particular focus on:
  - EU research and innovation policy;
  - industrial and technology-related initiatives;
  - advanced materials;
  - the EU Multiannual Financial Framework (MFF) and related funding instruments.
- Prepare concise policy analyses, briefings, and updates for the IAM-I Secretariat, Executive Board, and members.
- Present policy developments and implications during meetings, webinars, and working group discussions.
- Support the IAM-I Secretary General in strategic policy and advocacy work, including drafting position papers, statements, and strategic inputs.

#### Stakeholder engagement and consensus building

- Support the preparation and organisation of advocacy meetings with EU institutions (European Commission, European Parliament, Member States).
- Contribute to the development of IAM-I's advocacy strategy and messaging.
- Facilitate consensus-building among members on policy priorities and positions in a member-driven association context.

#### Project and organisational support

- Depending on experience and background, support project management tasks, including activities related to Horizon Europe and other EU-funded projects.
- Contribute to the preparation and organisation of IAM-I meetings, events, task forces, and working groups, in coordination with the Secretariat team.
- Provide flexible support across a range of topics, in line with the evolving needs of the association.

#### **Profile and Skills**

- Strong focus on policy and advocacy, combined with a general technical or scientific background.
- Proven experience working in Brussels-based associations or a similar EU policy environment.
- Solid understanding of EU institutions, policymaking processes, and funding mechanisms.
- Experience in project management; experience with EU-funded projects is an asset.
- Ideally a technology or science background, particularly relevant to advanced materials or R&I.
- Senior enough to take responsibility for a defined policy or activity area and work with a high degree of autonomy.
- Flexible and adaptable working mode, comfortable covering a broad range of topics in a small Secretariat team.
- Excellent analytical, drafting, and communication skills.
- Fluency in English; additional EU languages are an asset.

#### **What We Offer**

- Hands-on involvement in EU policy and advocacy on advanced materials and innovation policy.
- Direct interaction with industry experts, policymakers, and European stakeholders.
- A dynamic, international working environment with opportunities for professional growth.

Please send your CV and motivation letter by email, indicating "Consultant" in the subject line, to Mr Thomas Otuszewski at [jobs@clerens.eu](mailto:jobs@clerens.eu). Applications received after the deadline will not be considered.

Applications are reviewed on a rolling basis, so early submission is encouraged. Due to the expected high number of applications, only shortlisted candidates will be contacted for interviews.